



WILLIAM T FUJIOKA
Chief Executive Officer

County of Los Angeles
CHIEF EXECUTIVE OFFICE

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"To Enrich Lives Through Effective And Caring Service"

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June 18, 2013

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, California 90012

Dear Supervisors:

**DEPARTMENT OF PUBLIC WORKS:
AUTHORIZE THE DIRECTOR OF PUBLIC WORKS TO APPLY FOR AND
ACCEPT A FEDERAL AVIATION ADMINISTRATION AIRPORT
IMPROVEMENT PROGRAM GRANT AND A STATE OF CALIFORNIA
DEPARTMENT OF TRANSPORTATION CALIFORNIA AID TO AIRPORTS
PROGRAM FOR AN AIRPORT IMPROVEMENT PROGRAM MATCHING GRANT;
ESTABLISH THE WHITEMAN AIRPORT
PERIMETER FENCING REPLACEMENT AND
GATE ACCESS SYSTEM UPGRADES PROJECT,
CAPITAL PROJECT NO. 88746
THIRD DISTRICT
(3 VOTES)**

SUBJECT

Approval of the recommendations will allow the Department of Public Works to apply for and accept a Federal Aviation Administration Grant and a State of California Grant to design the proposed Whiteman Airport Perimeter Fencing Replacement and Gate Access System Upgrades Project.

IT IS RECOMMENDED THAT THE BOARD:

1. Establish the proposed Whiteman Airport Perimeter Fencing Replacement and Gate Access System Upgrades Project, Capital Project Number 88746, with a total estimated project cost of \$1,800,000.
2. Authorize the Director of Public Works, or her designee, to apply for a Federal Aviation Administration Airport Improvement Program Grant; and a State of California Department of Transportation California Aid to Airports Program for an Airport Improvement Program Matching

Grant for the proposed Whiteman Airport Perimeter Fencing Replacement and Gate Access System Upgrades Project.

3. Approve an exception to the County of Los Angeles Grant Policy by authorizing the Director of Public Works, or her designee, to accept the Federal Aviation Administration Airport Improvement Program Grant; and the State of California Department of Transportation California Aid to Airports Program Airport Improvement Program Matching Grant for the proposed Whiteman Airport Perimeter Fencing Replacement and Gate Access System Upgrades Project.
4. Authorize the Director of Public Works, or her designee, to conduct business with the Federal Aviation Administration; and the State of California Department of Transportation on all matters related to the grant funds for the proposed Whiteman Airport Perimeter Fencing Replacement and Gate Access System Upgrades Project, including execution of the grant agreements and signing requests for design reimbursement.
5. Authorize the Director of Public Works, or her designee, to take all actions to carry out design of the proposed Whiteman Airport Perimeter Fencing Replacement and Gate Access System Upgrades Project, including any amendments, extensions of time, and minor changes in the scope design, using a Board-approved as-needed aviation design consultant.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended actions will authorize the Department of Public Works (Public Works) to apply for and accept a Federal Aviation Administration (FAA) Airport Improvement Program (AIP) Grant; and a State of California Department of Transportation (Caltrans) California Aid to Airports Program (CAAP) AIP Matching Grant for design of the proposed Whiteman Airport Perimeter Fencing Replacement and Gate Access System Upgrades Project (Project).

The proposed Project design will include replacement of approximately 10,000 linear feet of the existing airport perimeter fence and upgrades to gate access at Whiteman Airport. The new proposed perimeter fencing will consist of an 8-foot-tall chain link fence with additional strands of barbed wire on top, for a total perimeter fence height of nine feet. The gate access upgrade will allow only one vehicle to enter/exit upon each opening at three gates.

On November 8, 2011, the Board authorized the Director of Public Works to award and execute as-needed consultant agreements for aviation design engineering services at five airports owned by the County of Los Angeles (County) to support the County's Airport Capital Improvement Program. The proposed Project design will be completed using a qualified aviation design consultant. Upon completion of the design, Public Works will return to the Board to recommend adoption of plans and specifications; authorization to advertise for construction bids; and award of a construction contract.

Following the FAA AIP Grant offer, Public Works typically has less than one week to execute and accept the grant agreement. To meet this short deadline from the FAA, Public Works recommends that the Board approve an exception to the County's Grant Policy, which requires all grants to be accepted by the Board. The proposed exception to the grant acceptance policy would allow the Director of Public Works, or her designee, to accept the FAA AIP Grant on behalf of the County.

On July 11, 2000, the Board approved guidelines for the acceptance of State and Federal grants in the amount of \$100,000 or more. These guidelines include a requirement that a County Department prepare a Grant Management Statement for the Board's review prior to that Department carrying out

activities covered under the grant. The attached Grant Management Statement for the FAA AIP Grant (Attachment II) has been prepared to conform to this requirement.

Implementation of Strategic Plan Goals

The Countywide Strategic Plan directs the provision of Operational Effectiveness (Goal 1), Fiscal Sustainability (Goal 2), and Integrated Services Delivery (Goal 3). Implementation of the recommended actions will authorize Public Works to seek grant funds from outside sources to increase the County of Los Angeles' (County) project funding capabilities, will provide an improved and more accommodating facility for airport customers, and will support quality public works infrastructure services to communities.

FISCAL IMPACT/FINANCING

The total proposed Project cost estimate of \$1,800,000 as detailed in the Project Summary, Attachment I, includes construction contract, change order allowance, topographic surveying, engineering design, construction inspections, and Project administration.

The anticipated FAA AIP Grant of \$1,620,000 will reimburse a minimum of 90 percent of the proposed Project cost. The Caltrans CAAP AIP Matching Grant will fund \$81,000, which equates to a maximum of 5 percent of the FAA AIP Grant amount and the remaining \$99,000 will be funded by Public Works Aviation Enterprise Fund (M02 Enterprise Fund).

Upon Board approval of the Fiscal Year 2013-14 Final Changes Budget, appropriation will be available for the proposed Project.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

Pursuant to Public Utilities Code Sections 21681-21684 and Section 4064 of the Caltrans CAAP Regulations, local government approval is required before submitting an application for grant funding.

All grant agreements will be reviewed and approved as to form by County Counsel prior to execution by the Director of Public Works, or her designee.

ENVIRONMENTAL DOCUMENTATION

The proposed activities do not constitute a project under the California Environmental Quality Act (CEQA) because the activities are excluded from the definition of a project by Section 15378(b) of the State CEQA Guidelines. The activities include the creation of a government funding mechanism which does not involve any commitment to any specific project which may result in a potentially significant physical impact on the environment. Further the proposed activities include administrative activities of government that will not result in direct or indirect physical changes in the environment.

Upon completion of proposed design and recommendation of any activities which may constitute a project under CEQA, Public Works will return to the Board for consideration of appropriate environmental documentation.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The Honorable Board of Supervisors

6/18/2013

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The proposed Project will not impact normal operations at the airport.

CONCLUSION

Please return one adopted copy of this Board letter to the Chief Executive Office, Facilities and Asset Management Division; and to the Department of Public Works, Aviation Division.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "W. Fujioka", followed by a small "for" written below it.

WILLIAM T FUJIOKA

Chief Executive Officer

WTF:RLR:DJT

SW:VM:mda

Enclosures

c: Executive Office, Board of Supervisors
County Counsel
Public Works

DEPARTMENT OF PUBLIC WORKS:
WHITEMAN AIRPORT PERIMETER FENCING REPLACEMENT AND
GATE ACCESS SYSTEM UPGRADES PROJECT
CAPITAL PROJECT NO. 88746

I. PROJECT SCHEDULE

Project Activity	Proposed Completion Date
Advertise for Construction Bids	August 2013
Submit Grant Application to the FAA	September 2013
Receive FAA Grant Award	October 2013
Award Construction Contract	December 2013
Construction Start	February 2013
Final Acceptance	May 2014

II. PROJECT BUDGET SUMMARY

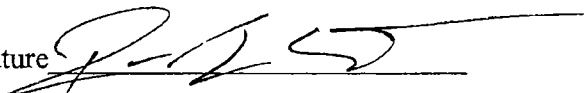
Project Activity	Proposed Budget
Construction	
Low Bid Construction Contract	\$1,400,000
Job Order Contract	0
Change Orders	140,000
Departmental Crafts	0
Youth Employment	0
Construction Consultants	0
Miscellaneous Expense - Inspections	0
Telecomm Equipment – Affixed to Building	0
Civic Arts	0
Subtotal	\$ 1,540,000
Consultant Services	
Site Planning	0
Hazardous Materials	0
Geotech/Soils Report and Soils Testing	0
Material Testing	0
Cost Estimating	0
Topographic Surveys	\$25,000
Construction Management	0
Construction Administration	0
Environmental	0
Move Management	0
Equipment Planning	0
Legal	0
Construction/Change Order	0
Other: Design Engineering	120,000
Subtotal	\$ 145,000
County Services	
Code Compliance Inspection	0
Quality Control Inspection	0
Design Review	\$10,000
Design Services	0
Contract Administration	0
Project Administration	20,000
Project Management Support Services	10,000
ISD Job Order Contract Management	0
DPW Job Order Contract Management	0
ISD ITS Communications	0
Project Security	0
Project Technical Support	0
Office of Affirmative Action	0
County Counsel	0
Other: DPW Construction Inspection	75,000
Sheriff Job Order Contract Management	0
Subtotal	\$ 115,000
TOTAL	\$1,800,000

Attachment II

Los Angeles County Chief Executive Office
Grant Management Statement for Grants \$100,000 or More

Department: Public Works		
Grant Project Title and Description		
Whiteman Airport Perimeter Fencing Replacement and Gate Access System Upgrades		
Funding Agency	Program (Fed. Grant #/State Bill or Code #)	Grant Acceptance Deadline
Federal Aviation Administration (FAA)	Airport Improvement Program (AIP)	Less than 1 week after receipt of grant agreement
Total Amount of Grant Funding: \$1,620,000		County Match: \$99,000
Grant Period: 6 months (est.)	Begin Date: 09/13 (est.)	End Date: 03/14 (est.)
Number of Personnel Hired Under This Grant: 0	Full Time: N/A	Part Time: N/A
<u>Obligations Imposed on the County When the Grant Expires</u>		
Will all personnel hired for this program be informed this is a grant-funded program?	Yes	No N/A
Will all personnel hired for this program be placed on temporary ("N") items?	Yes	No N/A
Is the County obligated to continue this program after the grant expires?	Yes	No N/A
If the County is not obligated to continue this program after the grant expires, the Department will:		
a.) Absorb the program cost without reducing other services	Yes	No N/A
b.) Identify other revenue sources (describe below)	Yes	No N/A
c.) Eliminate or reduce, as appropriate, positions/program costs funded by the grant.	Yes	No N/A
Impact of additional personnel on existing space:		
N/A		
Other requirements not mentioned above:		
N/A		

Department Head Signature



Date:

5-6-13